

**Sampson County School District  
E-rate Funding Year 13: 2010-2011  
REQUEST FOR PROPOSALS - OVERVIEW**

November 6, 2009

**INTRODUCTION:**

Sampson County School District is soliciting proposals for e-rate eligible projects. Enclosed is the Request for Proposal (RFP) for services related to these projects. Award will be made to the respondent offering the proposal which is the most advantageous to the School District. The district reserves the right to reject any and all proposals, to waive technicalities, and to make any and all purchases to the best interest and advantage of the District. A signature of a person authorized to contract for the company is required. The signature must be in ink. You will need to provide one (1) original and (3) copies of your proposal. If additional copies are required, the district will request the number needed in writing. Please insert the exact company name and the signature of responsible person to contact on your quotation.

Title your proposal with one or more of the following:

**Company Name and "RFP – Priority 2 Services – Web Hosting –SCS: E-rate Year 2010-2011", and/or**

**Company Name and "RFP – Internal Connections – NEW CEP: E-rate Year 2010-2011", and/or**

**Company Name and "RFP – Internal Connections – NEW CEP Media Distribution: E-rate Year 2010-2011" and/or**

**Company Name and "RFP – Internal Connections -HMS: E-rate Year 2010-2011", and/or**

**Company Name and "RFP – Internal Connections -UIS: E-rate Year 2010-2011", and/or**

**Company Name and "RFP – Internal Connections - RSMS: E-rate Year 2010-2011", and/or**

**Company Name and "RFP – Internal Connections - HAR: E-rate Year 2010-2011", and/or**

Sampson County School District reserves the right to reject any and all proposals or any portion of said proposals to waive technicalities, and to make any and all purchases to the best interest and advantage of the School District.

Any questions concerning this proposal should be addressed to:

Wayne Satterfield/John Gilmore\*  
Media/Technology Director  
**Sampson County School District**  
P. O. Box 439  
2081 Indian Town Road  
Clinton, NC 28328

E-Mail: waynes@sampson.k12.nc.us  
Phone: (910) 592-4111x22240  
Fax: (910) 592-4694

Respectfully Submitted by:  
*Charles Wayne Satterfield*

\*Wayne Satterfield will be retiring effective 1/1/2010, at which time  
John Gilmore will take over as Director of Media/Technology.

Enclosures:  
Request for Proposal  
Intent to Bid Form

**Sampson County School District  
E-rate Funding Year 13: 2010-2011  
INSTRUCTIONS**

**PROPOSAL(S) MUST BE RECEIVED BY:**

**Proposal(s) are due by 1:00 p.m. on **January 4, 2010** either in person or by mail in a sealed envelope to:**

Mailing Address:  
Sampson County Schools – Technology Department  
ATT: Wayne Satterfield or John Gilmore  
P.O. Box 439  
Clinton, NC 28329-0439

Shipping Address:  
Sampson County Schools – Technology Department  
ATT: Wayne Satterfield or John Gilmore  
2081 Indian Town Road  
Clinton, NC 28328

- To be considered, each proposal must be physically in the possession of Wayne Satterfield/John Gilmore at that time. Proposals received after that date and time will not be considered. Make sure you account for mail delivery time.
- Contents of proposals from competing companies shall not be disclosed during the process of negotiation. Proposals shall be open for public inspection after contract award. Proprietary or confidential information specifically marked as such in each proposal shall not be disclosed without written consent of the company.
- A signature of a person authorized to contract for the company is required. The signature must be in ink. Please insert the exact company name and the signature of the responsible person to contact on your proposal and quotation.
- You will need to provide one (1) original and three (3) copies of your proposal. If additional copies are required the District will request the number needed in writing.

**COMPANY RESPONSIBILITY:**

The selected Company will be required to assume total responsibility for all services offered in this proposal. The selected Company will be considered the prime Company and the sole point of contact with regard to all contractual matters. All work will be completed according to e-rate requirements should funding be secured.

**TAXES, FEES, CODE, COMPLIANCE, LICENSING:**

The Company shall be responsible for payment of any required taxes or fees associated with the contract. These taxes and/or fees will be clearly noted within the proposal. The Company shall be responsible for compliance with all applicable code and statutes and permitting requirements. All engineering, design-installation and construction work shall be done by Companies licensed in the State of North of Carolina.

**REFERENCES AND PROPRIETARY INFORMATION:**

Submission of a response grants permission to make inquiries concerning the respondent and its officers to any persons or firms deemed appropriate by the district. Any proprietary information that the Company does not want disclosed to the public shall be so identified on each page in which it is found. The district solely for the purpose of evaluation and contract negotiations will use data or information so identified.

**COMPANY QUALIFICATIONS AND RESPONSIBILITIES:**

All companies must meet or exceed the minimum qualifications requirements.

Refer to the Proposal Format section for qualifications and responsibilities.

**COST PROPOSAL:**

Sampson County School District is seeking a firm, fixed price proposal for the 470 Application Number. Proposals received **must include an itemized listing of any and all charges associated with completion of the project** to include parts, installation, tax, project management, per-diem, travel, insurance, rentals and miscellaneous expenses. Sampson County School District will make any changes, additions or deletions to the RFP, in writing. ***All items of the proposal must be identified as E-rate or non E-rate eligible and must be grouped accordingly in the proposal.*** Bidders will be required to provide attachment 21's and other information for necessary e-rate filing no later than 1:00 PM on **January 4, 2010**.

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**CONTRACT PROVISIONS AND TERMS:**

- Successful awarding of this RFP is contingent upon full approval of Federal matching E-Rate funds as identified in Form 471.
- We reserve the right not to award any or all items for any reason that we deem in our interest.
- The RFP, the proposal response of the submitting entity and any formal addenda to the RFP will be included as part of the contract.
- Work will begin after July 1, 2010 and be completed before June 30, 2011, unless Schools and Libraries Division extends the completion date for non-recurring services.
- Upon acceptance of completed project, the district portion (not to exceed 20% of approved bid) will be paid within 60 days. The balance will be paid with E-Rate funds as identified in Form 471.

**PROPOSAL FORMAT:**

All respondents must provide at a minimum, the following information. **Any portion not included will be cause for possible elimination from the proposal process.** Each response will be reviewed to determine if it is complete prior to actual evaluation. The information should be organized as indicated below. *Clarity and brevity are considered important in proposal preparation.*

Sampson County School District reserves the right to eliminate from further consideration any response, which is deemed to be substantially or materially unresponsive to the requests for information, contained in this section. The intent of the district is that all responses follow the same format in order to evaluate each response fairly. Proposals will be evaluated in light of the material and substantiation evidence presented in the proposal and not on the basis of what is inferred.

**I. Table of Contents**

Responses shall include a table of contents properly indicating the section of the information included.

**II. Understanding of the Project**

Each company shall complete a concise abstract stating the respondent's overview of the project. Clearly state the Form 470 Application Number you are responding to in your proposal(s). Incorporate into this section any installation requirements designated in the Request for Proposal, *as well as a timetable for completion of any internal connections project.*

**III. Company Responsibilities (make sure you include/address the following statements in this section)**

- a) Contractor Responsibilities: Contractor will be the Prime Contractor and shall be responsible, in total, for all work of subcontractors. All subcontractors must be listed in the submitting entity's proposal.
- b) Costs for developing and delivering responses to this RFP, and any subsequent presentations, are entirely the responsibilities of the submitting entity.
- c) All materials submitted in response to this RFP become the property of this entity upon delivery and will be incorporated in the contract.
- d) The submitting entity shall keep themselves informed of, and shall comply with all applicable laws, ordinances, rules, regulations and orders of the City, County, State, Federal or public bodies having jurisdiction affecting any work to be done to provide the services required. The submitting entity shall provide all necessary safeguards for safety and protection, as set forth by the US Department of Labor, Occupational Safety and Health Administration (OSHA), as well as by any applicable state and local laws.

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- e) The contractor shall pay for all applicable taxes, royalties and license fees. The contractor shall defend all suits or claims for infringement or any patent rights and hold the entity harmless from loss when a particular process, design, or the product of a particular manufacturer(s) is specified.

**IV. Company Qualifications (refer to each individual RFP)**

**V. Company Client Base/References**

The Company must have a minimum of three (3) references of similar agreements or internal connections projects within the past four years. **These references must be schools or school districts:**

1. Job Description
2. Job Location
3. Contact name and telephone numbers
4. Date Completed

**VI. Cost**

A total sheet summary for the Form 470 Application Number will be required for the overall proposal to include: equipment (if applicable), labor, travel expenses, NC state sales tax and all other costs that may be incurred.

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**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSALS**

**INTENT TO PARTICIPATE FORM (check all that apply)**

- Description:  Web Hosting Services
- Internal Connections - NEW CEP Media Distribution
- Internal Connections - NEW Charles E Perry Elem.
- Internal Connections - Hobbton Middle
- Internal Connections - Union Intermediate
- Internal Connections - Roseboro/Salemburg Middle
- Internal Connections - Hargrove Elementary

The undersigned, a duly authorized representative of a prospective RESPONDENT hereby declares its intent to participate in the above referenced Request for Proposal. In connection therewith, the School District is hereby advised of the following:

Name of Company: \_\_\_\_\_

Service Provider Information Number: \_\_\_\_\_

Contact Person, including title: \_\_\_\_\_

Address for contact person: \_\_\_\_\_

Telephone number for contact person: \_\_\_\_\_

It is hereby declared that this Company intends to propose on all services checked above pursuant to this Request for Proposal.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Submit completed form (this one page only) via mail, e-mail or fax by 10 AM, **December 7, 2009**:

E-mail - Wayne Satterfield	or	John Gilmore
<a href="mailto:waynes@sampson.k12.nc.us">waynes@sampson.k12.nc.us</a>	or	<a href="mailto:jgilmore@sampson.k12.nc.us">jgilmore@sampson.k12.nc.us</a>

Fax - (910) 592-4694

**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSAL: WEB HOSTING SOLUTION**

**THIS RFP IS PROVIDED FOR THE FOLLOWING 470:** 104910000785617

**GOALS**

Our goals in selecting web hosting services provider include improving our existing ability to post school and system level web pages through increased product and service features, enhanced components, and greater flexibility in pricing options. *The work and/or equipment proposed in these specifications are dependent upon receipt of Year 13 (2010-2011) E-Rate Funding for Telecommunication Services.*

**INVOICING**

Vendors submitting responses to this Request for Proposal agree to provide discounted billing for products and/or services associated with the projects and seek reimbursement of the discount according to the invoicing guidelines of the Schools and Libraries Division. The District will pay for the discounted portion of all invoices when all products and/or services listed on the invoice are delivered in accordance with the contract. Should E-rate funding NOT become available, the District will NOT be contracting for a hosted web solution.

**BACKGROUND INFORMATION**

The Sampson County School District is a rural public school system in North Carolina. It consists of 17 separate sites within the system that are connected to the Internet through a WAN comprised of fiber and radio connectivity.

**GENERAL CONDITIONS**

This RFP is not a contract offer. Acceptance of a proposal neither commits Sampson County Schools to award a contract to any vendor, even if all requirements stated in this RFP are met, or limits our rights to negotiate in our best interest. We reserve the right to contract with a vendor for reasons other than price. Failure to answer any questions in this RFP may subject the proposal to disqualification. It is important that the vendor understand that this service has been included on the Sampson County School System's E-Rate application which, if approved, will entitle us to an approximately 80%-90% discount through the Universal Fund.

**VALID PERIOD OF OFFER**

The pricing, terms, and conditions stated in your submitted proposal must remain valid for one year from the date of delivery of the proposal to the Sampson County School District.

**RIGHT OF REJECTION**

We reserve the right to accept or reject any or all responses to this RFP and to enter into discussion and/or negotiations with one or more qualified vendors at the same time, if such actions are in the best interest of Sampson County Schools.

**COST OF PROPOSALS**

Expenses incurred in the preparation of proposals in response to this RFP are the sole responsibility of the vendor.

**PROPOSAL DELIVERY**

**Intent to Participate Form:** This form is due by 10 AM December 7, 2009. (See page 5)

**RFP Submission: Proposal(s) are due by 1:00 p.m. on January 4, 2010 either in person or by mail in a sealed envelope** Bids must be received at the Technology Office at 2081 Indian Town Road. No faxed copies

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will be accepted. The acceptance of any or all alternatives will be at the discretion of the School System.

**REQUEST FOR PROPOSAL: WEB HOSTING SOLUTION**

Send RFPs to:

Mailing Address:  
Sampson County Schools – Technology Department  
ATT: Wayne Satterfield or John Gilmore  
P.O. Box 439  
Clinton, NC 28329-0439

Shipping Address:  
Sampson County Schools – Technology Department  
ATT: Wayne Satterfield or John Gilmore  
2081 Indian Town Road  
Clinton, NC 28328

Feel free to call Wayne Satterfield or John Gilmore at 910 592-4111 (Dial “2” for Technology, and “1” for the extension).

**EVALUATION CRITERIA:**

Each proposal will be reviewed prior to the selection process for completeness and adherence to format (see pages 3 – 4). A response will be considered complete if all requested sections are included in the proper order and properly completed. The company may also provide any and all recommendations for consideration such as installation, maintenance, support and design that is relevant to the total successful solution of the school district technology needs.

**SCORING SYSTEM:**

Each section of each response will be graded using the point value system shown below:

Evaluation of all proposals will be based on the following criteria:

**Evaluation Criteria Weight**

Cost effectiveness of service	30%
Prior Experience of the vendor	25%
Personnel qualifications	20%
Management Capability	15%
<u>Adherence to RFP</u>	<u>10%</u>
Total	100%

**ORAL INTERVIEW / PRESENTATION:**

If information is needed in addition to the proposals, the district reserves the right to bring in the top candidates for interviews/presentations.

**WEB HOSTING SERVICES**

The Sampson County School District is seeking proposals for web hosting of district, school, classroom, and group web pages with no limit for hosted resources. Proposals should include assistance with implementation, training, and support. The system reserves the right to identify the sites to be hosted.

**PROJECTED TIME LINE:**

December 7, 2009 10:00 p.m..... Intent to participate form due

January 4, 2010 1:00 p.m..... Proposals Due

January 22, 2010 3:00 p.m..... Tentative Award Date

**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSAL: MEDIA DISTRIBUTION SYSTEM: NEW CHARLES E PERRY ELEM.**

**THIS RFP IS PROVIDED FOR THE FOLLOWING 470:** 605910000786238 Entity # **29580**

**GENERAL INFORMATION:**

The Sampson County School District is accepting proposals for installation of a media distribution system for the NEW Charles E. Perry Elementary School Site. The scope of this project is to provide a media distribution system that is Ethernet based to run on an existing LAN/WAN. The preferred model of this system is vBrick. Please list all non-fundable components. Respondents MUST adhere to INSTRUCTIONS on pp. 3-4 of this RFP document.

The main features of the system should include the following capability:

- System must be capable of broadcasting and control of live and on-demand video. Total of 10 feeds/channels.
- The system must have a calendar type schedule control for live or on-demand video.
- The system must have the capability of providing \_\_\_ connection requests.
- The system must have the ability to video off-site both live and on-demand.
- The system must have the capability for off-campus on-demand viewing via the Internet.
- The system must have the ability to control VCR's and DVD players for on-demand use.
- The system must have the ability to control and communicate with standard cable TV channels.
- The system must have a 911 emergency feature that broadcasts to computers and video devices in the school LAN.
- The system must have the ability for distance learning and in particular able to work with streaming use of MS PowerPoint and MPEG video.
- The awarded vendor must provide extensive on-site training to the central office tech staff as well as school staff.
- 12 month on-site warranty for all hardware.

**COMPANY QUALIFICATIONS (Address these in part IV of the Proposal—see INSTRUCTIONS)**

The service provider must meet the following minimum requirements:

1. Have a minimum of three years experience in installation of media distribution systems in the K-12 education space.
2. On-site vendor support should be available within a twenty-four (24) hour period
3. Provide proof of liability insurance and worker's compensation insurance
4. Provide references of three completed projects of similar size and complexity with bid – Include contact person's name, address, and telephone number
5. **Ability to complete the project within the negotiated time frame**
6. Provide a Service Provider Information Number (SPIN) and agree to receive a portion of the payment from the Schools and Libraries E-Rate Funding program if such funding is awarded

**BACKGROUND INFORMATION**

The Sampson County School District is a rural public school system in North Carolina. It consists of 17 separate sites within the system that are connected to the Internet through a WAN comprised of fiber and radio connectivity.

**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSAL: MEDIA DISTRIBUTION SYSTEM: NEW CHARLES E PERRY ELEM.**

**GENERAL CONDITIONS**

This RFP is not a contract offer. Acceptance of a proposal neither commits Sampson County Schools to award a contract to any vendor, even if all requirements stated in this RFP are met, or limits our rights to negotiate in our best interest. We reserve the right to contract with a vendor for reasons other than price. Failure to answer any questions in this RFP may subject the proposal to disqualification. It is important that the vendor understand that this service has been included on the Sampson County School System's E-Rate application which, if approved, will entitle us to an approximately 80%-90% discount through the Universal Fund.

**VALID PERIOD OF OFFER**

The pricing, terms, and conditions stated in your submitted proposal must remain valid for one year from the date of delivery of the proposal to the Sampson County School District.

**RIGHT OF REJECTION**

We reserve the right to accept or reject any or all responses to this RFP and to enter into discussion and/or negotiations with one or more qualified vendors at the same time, if such actions are in the best interest of Sampson County Schools.

**COST OF PROPOSALS**

Expenses incurred in the preparation of proposals in response to this RFP are the sole responsibility of the vendor.

**PROPOSAL DELIVERY**

**Intent to Participate Form:** This form is due by 10 AM January 9, 2010. (See page 5)

**RFP Submission: Proposal(s) are due by 1:00 p.m. on January 4, 2010 either in person or by mail in a sealed envelope** Bids must be received at the Technology Office at 2081 Indian Town Road. No faxed copies

**Weighted Score Criteria Areas**

<b>Criteria:</b>	<b>Points:</b>
Price/Charges	30
Prior Experience with Respondent	25
Ability to complete project within agreed deadline	15
Personnel Qualifications	10
Understanding of Needs	10
Adherence to RFP	10
<b>Total:</b>	<b>100</b>

**Projected Time Line:**

- Dec. 7, 2009 10 AM: Intent to participate form due
- Dec. 16, 2009 2:30 – 3:30 PM  
**REQUIRED PRE-BID DIAGRAM VIEW,**  
Plant Operations Office
- Jan. 4, 2010 1 PM: Proposals Due
- Jan. 22, 2010 3 PM: Tentative Award Date

**Sampson County School District  
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**REQUEST FOR PROPOSAL: INTERNAL CONNECTIONS – NEW CHARLES E. PERRY ELEM.**

**THIS RFP IS PROVIDED FOR THE FOLLOWING 470:** 605910000786238

NEW Charles E. Perry Elementary: **Entity #29580**

**GENERAL INFORMATION:**

The Sampson County School District is accepting proposals for the installation of a new wired data local area network (LAN) for the NEW Charles E. Perry Elementary School site as indicated on the diagrams located at the Plant Operations office of Sampson County Schools. Data drops as well as IP Telephony drops and all network equipment that facilitates IP Telephony will be required. All new drops will be certified to 1000 Mbps specifications. In addition, a wireless overlay survey and proposal is requested that creates a new wireless overlay, as deemed necessary for adequate coverage anywhere in the building to allow a minimum of 30 laptop computers in any given classroom to have simultaneous Internet access, with WPA security level, and central management capability that functions with the existing infrastructure.

The winning bidder is responsible for all items, whether specifically itemized in the RFP or not, to ensure a complete and operational wired 1000 Mbps data LAN. If applicable, the fiber connections on the switch must connect with fiber modules on the connecting switch and must be certified. No fiber to Cat 5/6 converters will be allowed.

**PURPOSE:**

Sampson County School District is seeking participants to bid on e-rate eligible services to include internal connections for a new wired local area network, with all data and IP Telephony drops and equipment at the new Charles E. Perry Elementary School site, along with a new wireless overlay. ***Interested parties are requested to submit an "Intent To Participate" form which includes SERVICE PROVIDER INFORMATION NUMBER (SPIN) for e-rate purposes no later than December 7, 2009 at 10:00 a.m.*** For further information, contact **Wayne Satterfield** at (910) 592-4111, Dial "2" for Technology, then "1", or by email: [waynes@sampson.k12.nc.us](mailto:waynes@sampson.k12.nc.us) OR **John Gilmore** (same phone number) e-mail address: [jgilmore@sampson.k12.nc.us](mailto:jgilmore@sampson.k12.nc.us)

**INSTALLATION REQUIREMENTS: (Incorporate in Part II of the Proposal—See INSTRUCTIONS)**

The proposed installation must meet the following minimum requirements: WIRED:

1. Installation, testing and labeling is to be done in a professional manner and must be in accordance with the current TIA/EIA Telecommunications Building Wiring Standards. Documentation must be provided.
2. The winning vendor will test and certify all data connections to 1000 Mbps.
3. All new cable, unless otherwise specified, is to be category 6a; jacket is to be labeled as verified category 6a. All patch cables are to be factory manufactured.
4. The number of cables/jacks will be determined during the **mandatory** visit to SCS Plant Operations Division, conducted with a member of the Sampson County Schools' Technology Division. (see Projected Time Line on the next page)
5. Data and communications cabling shall not be exposed except for where they terminate to the MDF/IDF. All horizontal cables must be supported every 4-5 feet in accordance with TIA/EIA standards, with a minimum of 15' of slack coiled above the ceiling in each classroom to allow for relocation of any drop to the opposite wall of the classroom if necessary without splicing the cable.
6. Each MDF/IDF must allow for 20% growth on the data connections.
7. Bidders will bid to supply all needed racks, patch panels, and all needed network routers and switches, one of which shall be a layer 3 switch. In addition, all needed IP Telephony network equipment to facilitate a network phone system is requested.
8. Bidders will bid to supply Uninterruptible Power Supplies (UPS) in each MDF/IDF. The District will work with the winning service provider to determine the quantity and type of UPS's needed.

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**REQUEST FOR PROPOSAL: INTERNAL CONNECTIONS – NEW CHARLES E. PERRY ELEM.**

9. Patch panel and work area outlet (WAO) labeling scheme must be coordinated with and approved by the District.
10. All room/building penetrations must be sleeved and properly fire stopped. Fire stopping must be by certified fire stopping personnel.
11. Upon completion, the entire system must be certified to run from point to point. Paper and electronic copy of test results are to be provided to the District.
12. Winning bidder must provide District with schematic layout of all patch panel/switch connections and wireless access point locations.

The proposed installation must meet the following minimum requirements: **WIRELESS**

1. All buildings are to have wireless access points with 802.11A/B/G/N standards, providing centralized management. This management solution should allow the district to manage the wireless network, including remote troubleshooting, software/firmware updates, RF management, etc., as well as deployment capabilities for future growth.
2. Enough wireless access points should be placed in a building to ensure load balancing in adjacent classrooms of laptops at one time.

**COMPANY QUALIFICATIONS (Address these in part IV of the Proposal—see INSTRUCTIONS)**

The service provider must meet the following minimum requirements:

1. Have a minimum of four years experience in installation of data systems, including the installation, configuration and securing of wireless LANs
2. Provide a lifetime manufacturer’s warranty for the data system. Include proof of current partnership with manufacturer with bid
3. On-site vendor support should be available within a twenty-four (24) hour period
4. Provide proof of liability insurance and worker’s compensation insurance
5. Provide references of three completed projects of similar size and complexity with bid – Include contact person’s name, address, and telephone number
6. **Ability to complete the project within the negotiated time frame**
7. Provide a Service Provider Information Number (SPIN) and agree to receive a portion of the payment from the Schools and Libraries E-Rate Funding program if such funding is awarded

**SCORING SYSTEM:**

Price alone will not be the determining factor. Award will be based upon those considerations, which are in the best interest of the District and will be made to the most responsive, responsible bidder whose proposal is judged to be the most effective and economical for the purpose intended, according to the requirements and specifications stated in the Request for Proposal.

Evaluation of all proposals will be based on the following criteria:

**Weighted Score Criteria Areas**

<b>Criteria:</b>	<b>Points:</b>
Price/Charges	30
Prior Experience with Respondent	25
Ability to complete project within agreed deadline	15
Personnel Qualifications	10
Understanding of Needs	10
Adherence to RFP	10
<b>Total:</b>	<b>100</b>

**Projected Time Line:**

- Dec. 7, 2009 10 PM: Intent to participate form due
- Dec. 16, 2009 2:30 – 3:30 PM  
**REQUIRED PRE-BID DIAGRAM VIEW,**  
Plant Operations Office
- Jan. 4, 2010 1 PM: Proposals Due
- Jan. 22, 2010 3 PM: Tentative Award Date

**Sampson County School District  
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**REQUEST FOR PROPOSAL: INTERNAL CONNECTIONS – HOBBLTON MIDDLE SCHOOL**

**THIS RFP IS PROVIDED FOR THE FOLLOWING 470:** 647280000785552

Hobblton Middle School: **Entity #29543**  
12081 Hobblton Highway  
Newton Grove, North Carolina 28366

**GENERAL INFORMATION:**

The Sampson County School District is accepting proposals for the installation of a wired data local area network (LAN) for Hobblton Middle School as indicated on the diagram in Appendix A. All existing data cabling, faceplates and outlets will be removed (with the exceptions as noted in Appendix B) and replaced with new cabling, faceplates and outlets. All new drops will be certified to 1000 Mbps specifications. In addition, a wireless overlay survey and proposal is requested that augments or supplants the current wireless overlay, as deemed necessary for adequate coverage anywhere in the building to allow a minimum of 30 laptop computers in any given classroom to have simultaneous Internet access, with WPA security level, and central management capability that functions with the existing infrastructure.

The winning bidder is responsible for all items, whether specifically itemized in the RFP or not, to ensure a complete and operational wired 1000 Mbps data LAN. If applicable, the fiber connections on the switch must connect with fiber modules on the connecting switch and must be certified. No fiber to Cat 5/6 converters will be allowed. Recommendations on consolidation of IDF's are encouraged whenever feasible for optimal network functionality.

**PURPOSE:**

Sampson County School District is seeking participants to bid on e-rate eligible services to include internal connections for wired local area network drops and equipment at Hobblton Middle School, along with a wireless overlay that augments the current wireless infrastructure. ***Interested parties are requested to submit an "Intent To Participate" form which includes SERVICE PROVIDER INFORMATION NUMBER (SPIN) for e-rate purposes no later than December 7, 2009 at 10:00 a.m.*** For further information, contact **Wayne Satterfield** at (910) 592-4111, Dial "2" for Technology, then "1", or by email: [waynes@sampson.k12.nc.us](mailto:waynes@sampson.k12.nc.us) OR **John Gilmore** (same phone number) e-mail address: [jgilmore@sampson.k12.nc.us](mailto:jgilmore@sampson.k12.nc.us)

**INSTALLATION REQUIREMENTS: (Incorporate in Part II of the Proposal—See INSTRUCTIONS)**

The proposed installation must meet the following minimum requirements: WIRED:

1. Installation, testing and labeling is to be done in a professional manner and must be in accordance with the current TIA/EIA Telecommunications Building Wiring Standards. Documentation must be provided.
2. The winning vendor will test and certify existing data connections to 1000 Mbps.
3. All new cable, unless otherwise specified, is to be category 6a; jacket is to be labeled as verified category 6a. All patch cables are to be factory manufactured.
4. The number of cables/jacks will be marked on a school map, which shall be furnished during the **mandatory** walkthrough/site survey conducted with a member of the Sampson County Schools' Technology Division. (see Projected Time Line on the next page)
5. Data and communications cabling shall not be exposed except for where they terminate to the MDF/IDF. All horizontal cables must be supported every 4-5 feet in accordance with TIA/EIA standards, with a minimum of 15' of slack coiled above the ceiling in each classroom to allow for relocation of any drop to the opposite wall of the classroom if necessary without splicing the cable.
6. Each MDF/IDF must allow for 20% growth on the data connections.
7. Bidders will bid to supply all needed racks, patch panels, and all needed network switches, one of which shall be a layer 3 switch.
8. Bidders will bid to supply Uninterruptible Power Supplies (UPS) in each MDF/IDF. The District will work with the winning service provider to determine the quantity and type of UPS's needed. The District reserves the right to use existing UPS's in place of the proposed whenever feasible.

**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSAL: INTERNAL CONNECTIONS – HOBBDON MIDDLE SCHOOL**

9. Patch panel and work area outlet (WAO) labeling scheme must be coordinated with and approved by the District.
10. All room/building penetrations must be sleeved and properly fire stopped. Fire stopping must be by certified fire stopping personnel.
11. Upon completion, the entire system must be certified to run from point to point. Paper and electronic copy of test results are to be provided to the District.
12. Winning bidder must provide District with schematic layout of all patch panel/switch connections and wireless access point locations.

The proposed installation must meet the following minimum requirements: **WIRELESS**

1. All buildings are to have wireless access points with 802.11A/B/G/N standards, providing centralized management. This management solution should allow the district to manage the wireless network, including remote troubleshooting, software/firmware updates, RF management, etc., as well as deployment capabilities for future growth.
2. Enough wireless access points should be placed in a building to ensure load balancing for 30 or more laptops at one time. The walkthrough maps can be referenced for classrooms and placed within every 150 feet to ensure load balancing of 1000 ft corridors.

**COMPANY QUALIFICATIONS (Address these in part IV of the Proposal—see INSTRUCTIONS)**

The service provider must meet the following minimum requirements:

1. Have a minimum of four years experience in installation of data systems, including the installation, configuration and securing of wireless LANs
2. Provide a lifetime manufacturer’s warranty for the data system. Include proof of current partnership with manufacturer with bid
3. On-site vendor support should be available within a twenty-four (24) hour period
4. Provide proof of liability insurance and worker’s compensation insurance
5. Provide references of three completed projects of similar size and complexity with bid – Include contact person’s name, address, and telephone number
6. **Ability to complete the project within the negotiated time frame**
7. Provide a Service Provider Information Number (SPIN) and agree to receive a portion of the payment from the Schools and Libraries E-Rate Funding program if such funding is awarded

**SCORING SYSTEM:**

Price alone will not be the determining factor. Award will be based upon those considerations, which are in the best interest of the District and will be made to the most responsive, responsible bidder whose proposal is judged to be the most effective and economical for the purpose intended, according to the requirements and specifications stated in the Request for Proposal.

Evaluation of all proposals will be based on the following criteria:

**Weighted Score Criteria Areas**

<b>Criteria:</b>	<b>Points:</b>
Price/Charges	30
Prior Experience with Respondent	25
Ability to complete project within agreed deadline	15
Personnel Qualifications	10
Understanding of Needs	10
Adherence to RFP	10
<b>Total:</b>	<b>100</b>

**Projected Time Line:**

- Dec. 7, 2009 10 PM: Intent to participate form due
- Dec. 15, 2009 8:30 AM – 1: 30 PM  
**REQUIRED PRE-BID WALKTHROUGH**  
at Hobbdon Middle and Hargrove Elementary
- Jan. 4, 2010 1 PM: Proposals Due
- Jan. 22, 2010 3 PM: Tentative Award Date

**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSAL: INTERNAL CONNECTIONS – UNION INTERMEDIATE SCHOOL**

**THIS RFP IS PROVIDED FOR THE FOLLOWING 470:** 647280000785552

Union Intermediate School: **Entity #16045540**  
1190 Edmond Matthis Road  
Clinton, NC 28328

**GENERAL INFORMATION:**

The Sampson County School District is accepting proposals for the installation of a wired data local area network (LAN) for Union Intermediate School as indicated on the diagram in Appendix A. All existing data cabling, faceplates and outlets will be removed (with the exceptions as noted in Appendix A) and replaced with new cabling, faceplates and outlets. All new drops will be certified to 1000 Mbps specifications. In addition, a wireless overlay survey and proposal is requested that augments or supplants the current wireless overlay, as deemed necessary for adequate coverage anywhere in the building to allow a minimum of 30 laptop computers in any given classroom to have simultaneous Internet access, with WPA security level, and central management capability that functions with the existing infrastructure.

The winning bidder is responsible for all items, whether specifically itemized in the RFP or not, to ensure a complete and operational wired 1000 Mbps data LAN. If applicable, the fiber connections on the switch must connect with fiber modules on the connecting switch and must be certified. No fiber to Cat 5/6 converters will be allowed. Recommendations on consolidation of IDFs are encouraged whenever feasible for optimal network functionality.

**PURPOSE:**

Sampson County School District is seeking participants to bid on e-rate eligible services to include internal connections for wired local area network drops and equipment at Union Intermediate School, along with a wireless overlay that augments the current wireless infrastructure. ***Interested parties are requested to submit an “Intent To Participate” form which includes SERVICE PROVIDER INFORMATION NUMBER (SPIN) for e-rate purposes no later than December 7, 2009 at 10:00 a.m.*** For further information, contact **Wayne Satterfield** at (910) 592-4111, Dial “2” for Technology, then “1”, or by email: [waynes@sampson.k12.nc.us](mailto:waynes@sampson.k12.nc.us) OR **John Gilmore** (same phone number) e-mail address: [jgilmore@sampson.k12.nc.us](mailto:jgilmore@sampson.k12.nc.us)

**INSTALLATION REQUIREMENTS: (Incorporate in Part II of the Proposal—See INSTRUCTIONS)**

The proposed installation must meet the following minimum requirements: WIRED:

1. Installation, testing and labeling is to be done in a professional manner and must be in accordance with the current TIA/EIA Telecommunications Building Wiring Standards. Documentation must be provided.
2. The winning vendor will test and certify existing data connections to 1000 Mbps.
3. All new cable, unless otherwise specified, is to be category 6a; jacket is to be labeled as verified category 6a. All patch cables are to be factory manufactured.
4. The number of cables/jacks will be marked on a school map, which shall be furnished during the **mandatory** walkthrough/site survey conducted with a member of the Sampson County Schools’ Technology Division. (see Projected Time Line on the next page)
5. Data and communications cabling shall not be exposed except for where they terminate to the MDF/IDF. All horizontal cables must be supported every 4-5 feet in accordance with TIA/EIA standards, with a minimum of 15’ of slack coiled above the ceiling in each classroom to allow for relocation of any drop to the opposite wall of the classroom if necessary without splicing the cable.
6. Each MDF/IDF must allow for 20% growth on the data connections.
7. Bidders will bid to supply all needed racks, patch panels, and all needed network switches, one of which shall be a layer 3 switch.
8. Bidders will bid to supply Uninterruptible Power Supplies (UPS) in each MDF/IDF. The District will work with the winning service provider to determine the quantity and type of UPS’s needed. The District reserves the right to use existing UPS’s in place of the proposed whenever feasible.

**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSAL: INTERNAL CONNECTIONS – UNION INTERMEDIATE SCHOOL**

9. Patch panel and work area outlet (WAO) labeling scheme must be coordinated with and approved by the District.
10. All room/building penetrations must be sleeved and properly fire stopped. Fire stopping must be by certified fire stopping personnel.
11. Upon completion, the entire system must be certified to run from point to point. Paper and electronic copy of test results are to be provided to the District.
12. Winning bidder must provide District with schematic layout of all patch panel/switch connections and wireless access point locations.

The proposed installation must meet the following minimum requirements: **WIRELESS**

1. All buildings are to have wireless access points with 802.11A/B/G/N standards, providing centralized management. This management solution should allow the district to manage the wireless network, including remote troubleshooting, software/firmware updates, RF management, etc., as well as deployment capabilities for future growth.
2. Enough wireless access points should be placed in a building to ensure load balancing for 30 or more laptops at one time. The walkthrough maps can be referenced for classrooms and access points placed within every 150 feet to ensure load balancing of 1000 ft corridors.

**COMPANY QUALIFICATIONS (Address these in part IV of the Proposal—see INSTRUCTIONS)**

The service provider must meet the following minimum requirements:

1. Have a minimum of four years experience in installation of data systems, including the installation, configuration and securing of wireless LANs
2. Provide a lifetime manufacturer’s warranty for the data system. Include proof of current partnership with manufacturer with bid
3. On-site vendor support should be available within a twenty-four (24) hour period
4. Provide proof of liability insurance and worker’s compensation insurance
5. Provide references of three completed projects of similar size and complexity with bid – Include contact person’s name, address, and telephone number
6. **Ability to complete the project within the negotiated time frame**
7. Provide a Service Provider Information Number (SPIN) and agree to receive a portion of the payment from the Schools and Libraries E-Rate Funding program if such funding is awarded

**SCORING SYSTEM:**

Price alone will not be the determining factor. Award will be based upon those considerations, which are in the best interest of the District and will be made to the most responsive, responsible bidder whose proposal is judged to be the most effective and economical for the purpose intended, according to the requirements and specifications stated in the Request for Proposal.

Evaluation of all proposals will be based on the following criteria:

**Weighted Score Criteria Areas**

<b>Criteria:</b>	<b>Points:</b>
Price/Charges	30
Prior Experience with Respondent	25
Ability to complete project within agreed deadline	15
Personnel Qualifications	10
Understanding of Needs	10
Adherence to RFP	10
<b>Total:</b>	<b>100</b>

**Projected Time Line:**

- Dec. 7, 2009 10 PM: Intent to participate form due
- Dec. 16, 2009 8:30 AM – 1: 30 PM  
**REQUIRED PRE-BID WALKTHROUGH**  
at Union Intermediate and R/S Middle
- Jan. 4, 2010 1 PM: Proposals Due
- Jan. 22, 2010 3 PM: Tentative Award Date

**ORAL INTERVIEW / PRESENTATION:**

If information is needed in addition to the proposals, the district reserves the right to bring in the top candidates for interviews/presentations.

**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSAL: INTERNAL CONNECTIONS – ROSEBORO/SALEMBURG MIDDLE**

**THIS RFP IS PROVIDED FOR THE FOLLOWING 470:** 647280000785552

Roseboro/Salemburg Middle School: **Entity #29581**  
305 West Pleasant Street  
Roseboro, North Carolina 28382

**GENERAL INFORMATION:**

The Sampson County School District is accepting proposals for the installation of a wired data local area network (LAN) for Roseboro/Salemburg Middle School as indicated on the diagram in Appendix A. All existing data cabling, faceplates and outlets will be removed (with the exceptions as noted in Appendix A) and replaced with new cabling, faceplates and outlets. All new drops will be certified to 1000 Mbps specifications. In addition, a wireless overlay survey and proposal is requested that augments or supplants the current wireless overlay, as deemed necessary for adequate coverage anywhere in the building to allow a minimum of 30 laptop computers in any given classroom to have simultaneous Internet access, with WPA security level, and central management capability that functions with the existing infrastructure.

The winning bidder is responsible for all items, whether specifically itemized in the RFP or not, to ensure a complete and operational wired 1000 Mbps data LAN. If applicable, the fiber connections on the switch must connect with fiber modules on the connecting switch and must be certified. No fiber to Cat 5/6 converters will be allowed. Recommendations on consolidation of IDFs are encouraged whenever feasible for optimal network functionality.

**PURPOSE:**

Sampson County School District is seeking participants to bid on e-rate eligible services to include internal connections for wired local area network drops and equipment at Roseboro/Salemburg Middle School, along with a wireless overlay that augments the current wireless infrastructure. ***Interested parties are requested to submit an "Intent To Participate" form which includes SERVICE PROVIDER INFORMATION NUMBER (SPIN) for e-rate purposes no later than December 7, 2009 at 10:00 a.m.*** For further information, contact Wayne Satterfield at (910) 592-4111, Dial "2" for Technology, then "1", or by email: [waynes@sampson.k12.nc.us](mailto:waynes@sampson.k12.nc.us)

**INSTALLATION REQUIREMENTS: (Incorporate in Part II of the Proposal—See INSTRUCTIONS)**

The proposed installation must meet the following minimum requirements: WIRED:

1. Installation, testing and labeling is to be done in a professional manner and must be in accordance with the current TIA/EIA Telecommunications Building Wiring Standards. Documentation must be provided.
2. The winning vendor will test and certify existing data connections to 1000 Mbps.
3. All new cable, unless otherwise specified, is to be category 6a; jacket is to be labeled as verified category 6a. All patch cables are to be factory manufactured.
4. The number of cables/jacks will be marked on a school map, which shall be furnished during the **mandatory** walkthrough/site survey conducted with a member of the Sampson County Schools' Technology Division. (see Projected Time Line on the next page)
5. Data and communications cabling shall not be exposed except for where they terminate to the MDF/IDF. All horizontal cables must be supported every 4-5 feet in accordance with TIA/EIA standards, with a minimum of 15' of slack coiled above the ceiling in each classroom to allow for relocation of any drop to the opposite wall of the classroom if necessary without splicing the cable.
6. Each MDF/IDF must allow for 20% growth on the data connections.
7. Bidders will bid to supply all needed racks, patch panels, and all needed network switches, one of which shall be a layer 3 switch.
8. Bidders will bid to supply Uninterruptible Power Supplies (UPS) in each MDF/IDF. The District will work with the winning service provider to determine the quantity and type of UPS's needed. The District reserves the right to use existing UPS's in place of the proposed whenever feasible.

**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSAL: INTERNAL CONNECTIONS – ROSEBORO/SALEMBURG MIDDLE**

9. Patch panel and work area outlet (WAO) labeling scheme must be coordinated with and approved by the District.
10. All room/building penetrations must be sleeved and properly fire stopped. Fire stopping must be by certified fire stopping personnel.
11. Upon completion, the entire system must be certified to run from point to point. Paper and electronic copy of test results are to be provided to the District.
12. Winning bidder must provide District with schematic layout of all patch panel/switch connections and wireless access point locations.

The proposed installation must meet the following minimum requirements: **WIRELESS**

1. All buildings are to have wireless access points with 802.11 A/B/G/N standards, providing centralized management. This management solution should allow the district to manage the wireless network, including remote troubleshooting, software/firmware updates, RF management, etc., as well as deployment capabilities for future growth.
2. Enough wireless access points should be placed in a building to ensure load balancing for 30 or more laptops at one time. The walkthrough maps can be referenced for classrooms and access points placed within every 150 feet to ensure load balancing of 1000 ft corridors.

**COMPANY QUALIFICATIONS (Insert in part IV of the Proposal—see INSTRUCTIONS)**

The service provider must meet the following minimum requirements:

1. Have a minimum of four years experience in installation of data systems, including the installation, configuration and securing of wireless LANs
2. Provide a lifetime manufacturer’s warranty for the data system. Include proof of current partnership with manufacturer with bid
3. On-site vendor support should be available within a twenty-four (24) hour period
4. Provide proof of liability insurance and worker’s compensation insurance
5. Provide references of three completed projects of similar size and complexity with bid – Include contact person’s name, address, and telephone number
6. **Ability to complete the project within the negotiated time frame**
7. Provide a Service Provider Information Number (SPIN) and agree to receive a portion of the payment from the Schools and Libraries E-Rate Funding program if such funding is awarded

**SCORING SYSTEM:**

Price alone will not be the determining factor. Award will be based upon those considerations, which are in the best interest of the District and will be made to the most responsive, responsible bidder whose proposal is judged to be the most effective and economical for the purpose intended, according to the requirements and specifications stated in the Request for Proposal.

Evaluation of all proposals will be based on the following criteria:

**Weighted Score Criteria Areas**

<b>Criteria:</b>	<b>Points:</b>
Price/Charges	30
Prior Experience with Respondent	25
Ability to complete project within agreed deadline	15
Personnel Qualifications	10
Understanding of Needs	10
Adherence to RFP	10
<b>Total:</b>	<b>100</b>

**Projected Time Line:**

- Dec. 7, 2009 10 PM: Intent to participate form due
- Dec. 16, 2009 8:30 AM – 1: 30 PM  
**REQUIRED PRE-BID WALKTHROUGH**  
at Union Intermediate and R/S Middle School
- Jan. 4, 2009 1 PM: Proposals Due
- Jan. 22, 2009 3 PM: Tentative Award Date

**ORAL INTERVIEW / PRESENTATION:**

If information is needed in addition to the proposals, the district reserves the right to bring in the top candidates for interviews/presentations.

**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSAL: INTERNAL CONNECTIONS – HARGROVE ELEMENTARY SCHOOL**

**THIS RFP IS PROVIDED FOR THE FOLLOWING 470:** 647280000785552

Hargrove Elementary School: **Entity #29479**  
7725 Faison Hwy  
Faison, NC 28341

**GENERAL INFORMATION:**

The Sampson County School District is accepting proposals for the installation of a wired data local area network (LAN) for Hargrove Elementary School as indicated on the diagram in Appendix A. All existing data cabling, faceplates and outlets will be removed (with the exceptions as noted in Appendix A) and replaced with new cabling, faceplates and outlets. All new drops will be certified to 1000 Mbps specifications. In addition, a wireless overlay survey and proposal is requested that augments or supplants the current wireless overlay, as deemed necessary for adequate coverage anywhere in the building to allow a minimum of 30 laptop computers in any given classroom to have simultaneous Internet access, with WPA security level, and central management capability that functions with the existing infrastructure.

The existing network consists of IDFs, located as indicated in the diagram in Appendix A, and one MDF located in a storage room as indicated in the diagram. The winning bidder is responsible for all items, whether specifically itemized in the RFP or not, to ensure a complete and operational wired 1000 Mbps data LAN. If applicable, the fiber connections on the switch must connect with fiber modules on the connecting switch and must be certified. No fiber to Cat 5/6 converters will be allowed. Recommendations on consolidation of IDF's are encouraged whenever feasible for optimal network functionality.

**PURPOSE:**

Sampson County School District is seeking participants to bid on e-rate eligible services to include internal connections for wired local area network drops and equipment at Hargrove Elementary School, along with a wireless overlay that augments the current wireless infrastructure. ***Interested parties are requested to submit an "Intent To Participate" form which includes SERVICE PROVIDER INFORMATION NUMBER (SPIN) for e-rate purposes no later than December 7, 2009 at 10:00 a.m.*** For further information, contact Wayne Satterfield at (910) 592-4111, Dial "2" for Technology, then "1", or by email: [waynes@sampson.k12.nc.us](mailto:waynes@sampson.k12.nc.us)

**INSTALLATION REQUIREMENTS: (Incorporate in Part II of the Proposal—See INSTRUCTIONS)**

The proposed installation must meet the following minimum requirements: WIRED:

1. Installation, testing and labeling is to be done in a professional manner and must be in accordance with the current TIA/EIA Telecommunications Building Wiring Standards. Documentation must be provided.
2. The winning vendor will test and certify existing data connections to 1000 Mbps.
3. All new cable, unless otherwise specified, is to be category 5e; jacket is to be labeled as verified category 5e. All patch cables are to be factory manufactured.
4. The number of cables/jacks will be marked on a school map, which shall be furnished during the **mandatory** walkthrough/site survey conducted with a member of the Sampson County Schools' Technology Division. (see Projected Time Line on the next page)
5. Data and communications cabling shall not be exposed except for where they terminate to the MDF/IDF. All horizontal cables must be supported every 4-5 feet in accordance with TIA/EIA standards, with a minimum of 15' of slack coiled above the ceiling in each classroom to allow for relocation of any drop to the opposite wall of the classroom if necessary without splicing the cable.
6. Each MDF/IDF must allow for 20% growth on the data connections.
7. Bidders will bid to supply all needed racks, patch panels, and all needed network switches, one of which shall be a layer 3 switch. The District reserves the right to use existing equipment instead of the proposed whenever feasible.
8. Bidders will bid to supply Uninterruptible Power Supplies (UPS) in each MDF/IDF. The District will work with the winning service provider to determine the quantity and type of UPS's needed. The District reserves the right to use existing UPS's in place of the proposed whenever feasible.

**Sampson County School District  
E-rate Funding Year 13: 2010-2011**

**REQUEST FOR PROPOSAL: INTERNAL CONNECTIONS – HARGROVE ELEMENTARY SCHOOL**

9. Patch panel and work area outlet (WAO) labeling scheme must be coordinated with and approved by the District.
10. All room/building penetrations must be sleeved and properly fire stopped. Fire stopping must be by certified fire stopping personnel.
11. Upon completion, the entire system must be certified to run from point to point. Paper and electronic copy of test results are to be provided to the District.
12. Winning bidder must provide District with schematic layout of all patch panel/switch connections and wireless access point locations.

The proposed installation must meet the following minimum requirements: **WIRELESS**

1. All buildings are to have wireless access points with 802.11 A/B/G/N standards, providing centralized management. This management solution should allow the district to manage the wireless network, including remote troubleshooting, software/firmware updates, RF management, etc., as well as deployment capabilities for future growth.
2. Enough wireless access points should be placed in a building to ensure load balancing for 30 or more laptops at one time. The walkthrough maps can be referenced for classrooms and access points placed within every 150 feet to ensure load balancing of 1000 ft corridors.

**COMPANY QUALIFICATIONS (Insert in part IV of the Proposal—see INSTRUCTIONS)**

The service provider must meet the following minimum requirements:

1. Have a minimum of four years experience in installation of data systems, including the installation, configuration and securing of wireless LANs
2. Provide a lifetime manufacturer’s warranty for the data system. Include proof of current partnership with manufacturer with bid
3. On-site vendor support should be available within a twenty-four (24) hour period
4. Provide proof of liability insurance and worker’s compensation insurance
5. Provide references of three completed projects of similar size and complexity with bid – Include contact person’s name, address, and telephone number
6. **Ability to complete the project within the negotiated time frame.**
7. Provide a Service Provider Information Number (SPIN) and agree to receive a portion of the payment from the Schools and Libraries E-Rate Funding program if such funding is awarded

**SCORING SYSTEM:**

Price alone will not be the determining factor. Award will be based upon those considerations, which are in the best interest of the District and will be made to the most responsive, responsible bidder whose proposal is judged to be the most effective and economical for the purpose intended, according to the requirements and specifications stated in the Request for Proposal.

Evaluation of all proposals will be based on the following criteria:

**Weighted Score Criteria Areas**

<b>Criteria:</b>	<b>Points:</b>
Price/Charges	30
Prior Experience with Respondent	25
Ability to complete project within agreed deadline	15
Personnel Qualifications	10
Understanding of Needs	10
Adherence to RFP	10
<b>Total:</b>	<b>100</b>

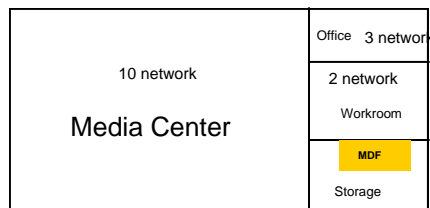
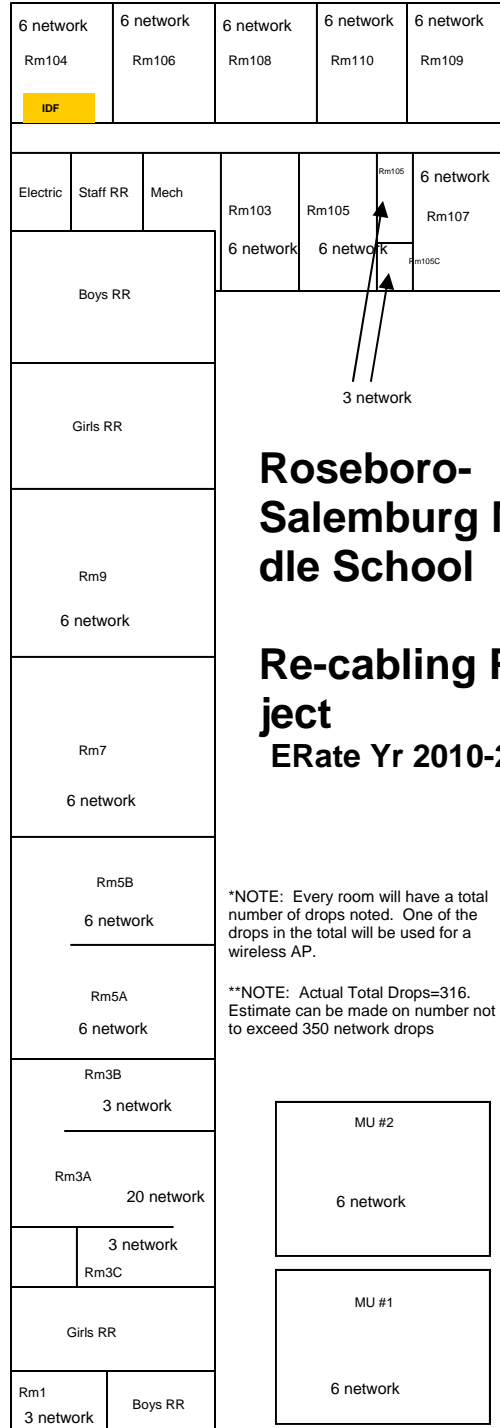
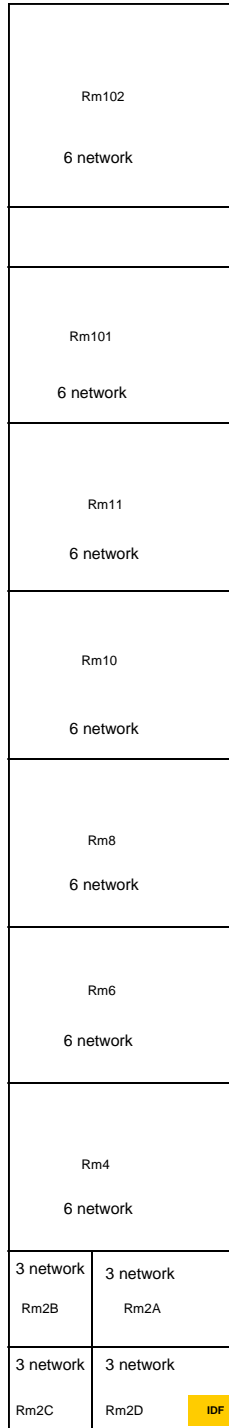
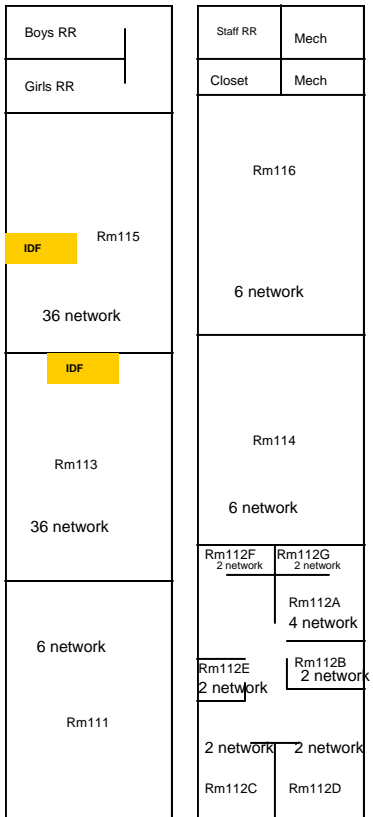
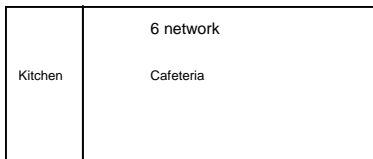
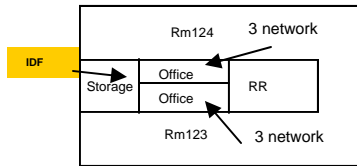
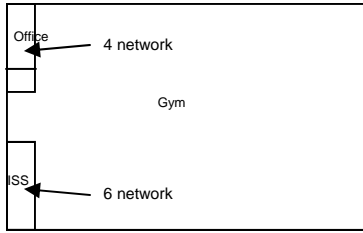
**Projected Time Line:**

- Dec. 7, 2009 10 PM: Intent to participate form due
- Dec. 15, 2009 8:30 AM – 1: 30 PM  
**REQUIRED PRE-BID WALKTHROUGH**  
at Hobbton Middle and Hargrove Elementary
- Jan. 4, 2010 1 PM: Proposals Due
- Jan. 22, 2010 3 PM: Tentative Award Date

**ORAL INTERVIEW / PRESENTATION:**

If information is needed in addition to the proposals, the district reserves the right to bring in the top candidates for interviews/presentations.

**Appendix A - MAPS - NUMBER AND LOCATIONS OF DROPS NEEDED AT  
HMS, UIS, RSMS, and HAR SCHOOLS**

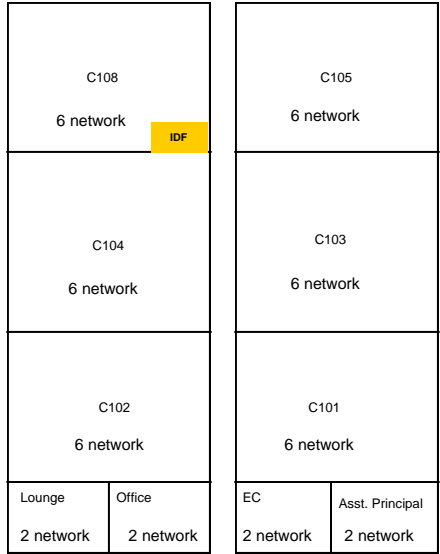
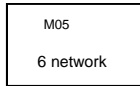
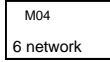


# Roseboro-Salemburg Middle School

## Re-cabling Project ERate Yr 2010-2011

\*NOTE: Every room will have a total number of drops noted. One of the drops in the total will be used for a wireless AP.

\*\*NOTE: Actual Total Drops=316. Estimate can be made on number not to exceed 350 network drops

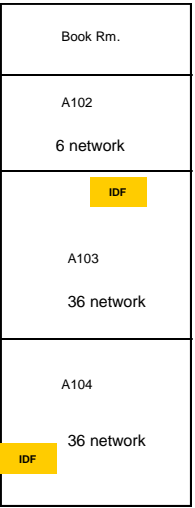
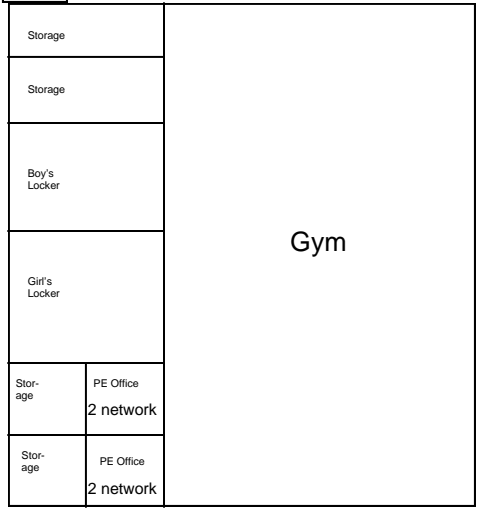
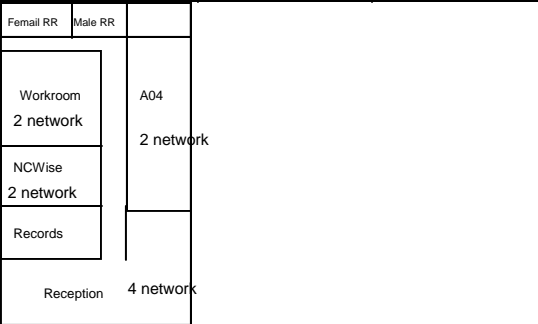
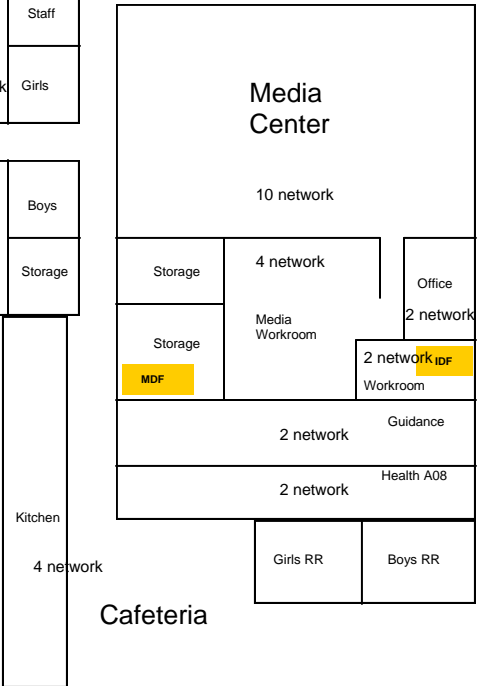
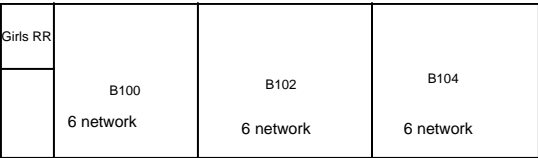
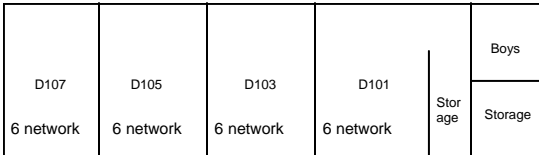
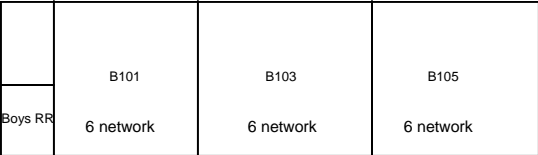
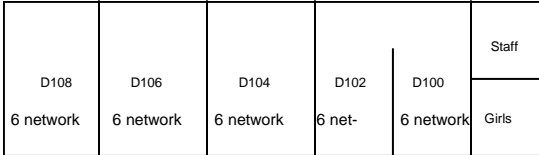


# Hobbs Middle School

## Re-cabling Project ERate Yr 2010-2011

\*NOTE: Every room will have a total number of drops noted. One of the drops in the total will be used for a wireless AP.

\*\*NOTE: Actual Total Drops=318.  
Estimate can be made on number not to exceed 350 network drops

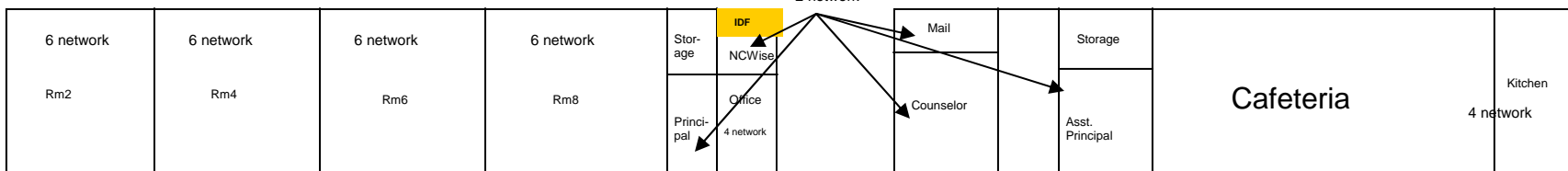
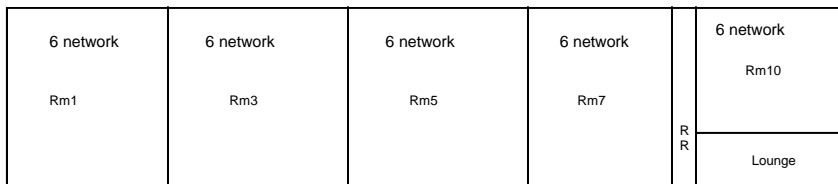
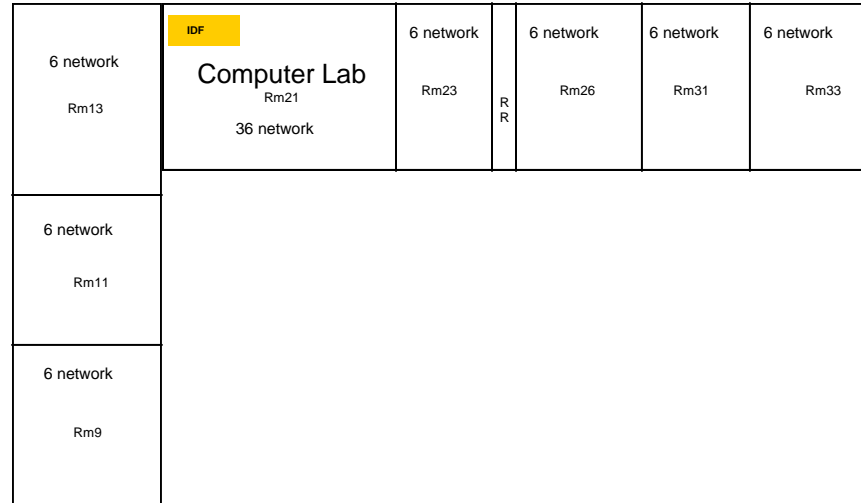
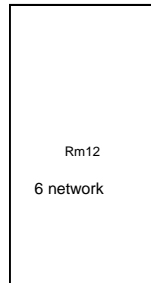
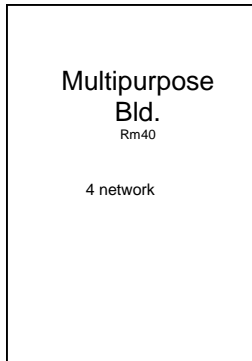
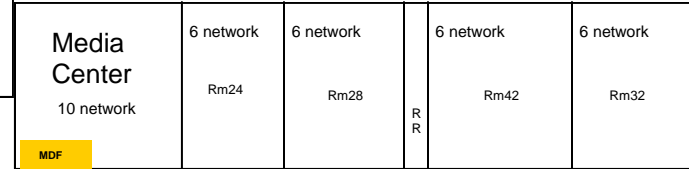
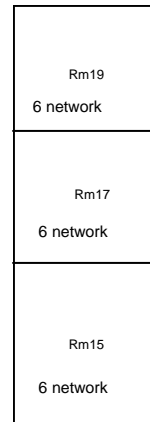
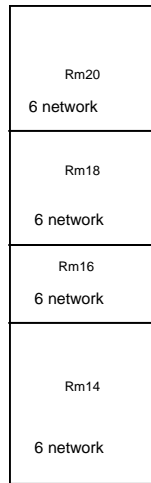


# Hargove Elementary School

## Re-cabling Project ERate Yr 2010-2011

\*NOTE: Every room will have a total number of drops noted. One of the drops in the total will be used for a wireless AP.

\*\*NOTE: Actual Total Drops=232.  
Estimate can be made on number not to exceed 260 network drops



# Union Intermediate School Re-cabling Project ERate Yr 2010-2011

\*NOTE: Every room will have a total number of drops noted. One of the drops in the total will be used for a wireless AP.

\*\*NOTE: Actual Total Drops=332. Estimate can be made on number not greater than 350 network drops

